

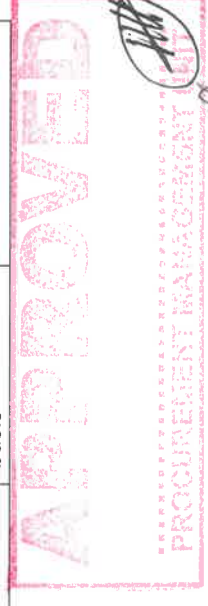
**Annual Procurement Plan
Financial Year: 2020/2021
Public Entity: Telecom Namibia**

1 Serial Number	2 Description (includes packages, lots if applicable)	3 Quantity	4 Procurement Method	5 Estimated Value N\$	6 Scheduled Date for Invitation of Bids	7 Scheduled Date for Award of Contract	8 Remarks
MARKETING EXPENSES							
1	Advertising expenses/inclusive of media placements	Planned Activities Commercial Marketing Plan	ONB	9,527,000.00	Agreement in place with various service providers	Ad hoc / need basis	Within threshold
2	Promotional expenses/customer engagements/launches/Road trips	Ad hoc / need basis	RFQ/ONB	2,288,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
3	Printing of Directory and transport	80,000 units	ONB	3,621,000.00	01 Jan 2021	28 Feb 2021	Within threshold
NETWORK EXPENSES							
4	Lines Maintenance	Ad hoc / need basis	RFQ	11,419,000.00	Ad hoc / need basis	Continuously for FY	Within threshold
5	Fibre Optic Transmission maintenance	Ad hoc / need basis	RFQ	217,000.00	Ad hoc / need basis	Continuously for FY	Within threshold

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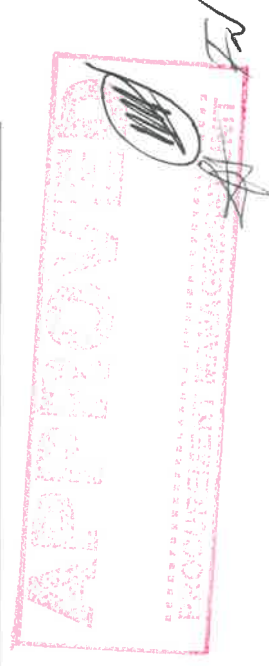
6	CPE Maintenance	Ad hoc / need basis	ONB/ RFQ	3,512,000.00	Ad hoc / need basis	Continuously for FY	Within threshold
7	Lines Plan & Maintenance	Ad hoc / need basis	ONB/ RFQ	273,000.00	Ad hoc / need basis	Continuously for FY	Within threshold
8	CPE Plan & Maintenance	Ad hoc / need basis	ONB/ RFQ	4,946,000.00	Ad hoc / need basis	Continuously for FY	Within threshold
9	Minor Installations	Ad hoc / need basis	RFQ	18,000.00	Ad hoc / need basis	Continuously for FY	Within threshold
10	Test Equipment, maintenance and Repair (OTDR @Splicing Machines, servicing and repairs)	RFQ	RFQ	35,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
11	Digital Microwave transmission maintenance	RFQ	RFQ	19,000.00	01 Oct 2020	TBA	Within threshold
12	Tools Replacement	Ad hoc / need basis	RFQ	328,000.00	Ad hoc / need basis	Continuously for FY	Within threshold
13	Tools Maintenance	Ad hoc / need basis	RFQ	24,000.00	Ad hoc / need basis	Continuously for FY	Within threshold
14	Tools Additions	Ad hoc / need basis	RFQ	57,000.00	Ad hoc / need basis	Continuously for FY	Within threshold
15	Mechanical Equipment aid maintenance & repair	Ad hoc / need basis	RFQ	34,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
16	Test Equipment maintenance & repair	Ad hoc / need basis	RFQ	36,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
17	Network Air conditioners maintenance	Ad hoc / need basis	RFQ	412,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
18	Network Power Generators point to point maintenance	Ad hoc / need basis	RFQ	37,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
19	Network Air-condition Plan & maintenance	Ad hoc / need basis	RFQ	10,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
20	Network standby Power generators Maintenance	Ad hoc / need basis	RFQ	1,592,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold

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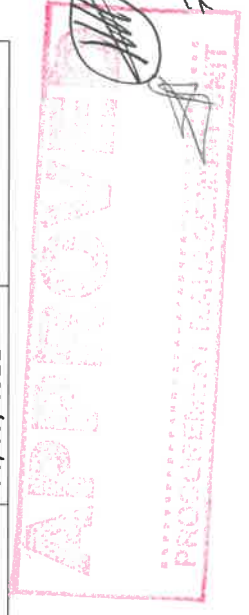
21	Protective clothing for Operations	Once-Off	RFQ	1,914,000.00	01/10/2019	TBA	Within threshold
23	PowerCom, MTC, NBC and private farms owners for tower and site rentals	Annual	Direct Procurement	51,102,115.00	Agreements in place	Various service providers	Within threshold per agreement
24	International transmission links	Annual	Direct Procurement	43,216,000.00	Agreements in place	Various service providers	Within threshold per agreement
25	Upstream services	Annual	Direct Procurement	2,825,000.00	Agreements in place	Various service providers	Within threshold
26	DailAway services	Annual	Direct Procurement	8,087,000.00	Agreements in place	Various service providers	Within threshold
27	VSAT services	Annual	Direct Procurement	1,983,000.00	Agreements in place	Various service providers	Within threshold
28	SAT3	Annual	Direct Procurement	5,219,000.00	Agreements in place	Various service providers	Within threshold
29	WACS O&M	Annual	Direct Procurement	6,129,000.00	Agreements in place	Various service providers	Within threshold
IT MAINTENANCE AND REPAIRS							
30	Computer Maintenance.	Ad hoc / need basis	Direct procurement	913,000.00	Agreement already in place	With various service providers	Within threshold
MUNICIPALITY COSTS							
31	Water usage	monthly	Direct procurement	4,422,000.00	Agreement already in place	With various service providers	Within threshold
32	Fixed Electricity usage	monthly	Direct procurement	14,081,000.00	Agreement already in place	With various service providers	Within threshold
33	Variable Electricity usage	monthly	Direct procurement	58,209,000.00	Agreement already in place	With various service providers	Within threshold
PROPERTY COSTS							

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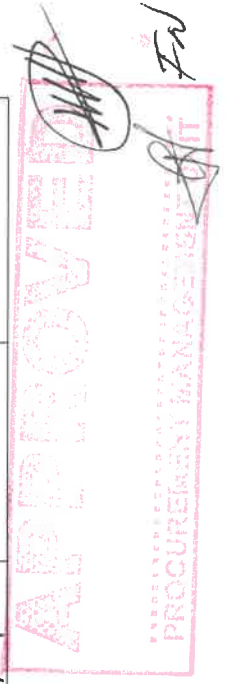
34	Property Rental	monthly	Direct procurement	58,850,000.00	Agreement already in place	With various service providers	Within threshold
35	Property Maintenance	Ad hoc / need basis	RFQ	3,905,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
36	Property Cleaning	monthly	Open national bidding	4,466,000.00	Agreement in place	With various service providers	Within threshold
36	Property Security & Fire	monthly	Direct procurement	18,939,000.000	Agreement already in place	NPTH and other Service Providers	Within threshold
CONSULTING EXPENSES							
38	Consultancy Services	Ad hoc / need basis	RFP	7,737,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
LEGAL COSTS							
39	Legal Fees	Ad hoc / need basis	Direct Procurement	4,934,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
40	RSN Recovery	Ad hoc / need basis	Direct Procurement	825,000.00	Agreement in place	Agreement in Place	Within threshold
41	Red Force Recovery	Monthly	Direct Procurement	804,000.000	Agreement in place	Agreement in Place	Within threshold
INSURANCE & FINANCE EXPENSES							
42	Bank Charges	Monthly	Direct Procurement	6,030,000.00	Agreement in place	Agreement in Place	Within threshold
43	External Audit Fees	Annual	RFP	3,377,000.00	Agreement already in place	PWC	Within threshold
44	Insurances : Vehicles	Monthly	Direct Procurement	2,900,000.00	Agreement in place	Marsh till 30/09/2021	Within threshold
45	Insurance : Equipment	Monthly	Direct Procurement	2,239,000.00	Agreement in place	Marsh till 30/09/2021	Within threshold
46	Insurance Public Liability	Monthly	Direct Procurement	255,000.00	Agreement in place	Marsh till 30/09/2021	Within threshold

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47	Annual Duties	Annual	Direct Procurement	90,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
48	TN: Fees	Monthly	Direct Procurement	1,080,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
49	Postage	Annual	Direct Procurement	11,000.00	Execution by PE	Nampost	Within threshold
50	SLA - Network Maintenance	Annual	Direct Procurement	53,164,000.00	Agreements in place	Various service providers	Within threshold
51	SLA – IT Maintenance	Annual	Direct Procurement	38,199,000.00	Agreements in place	Various service providers	Within threshold
ADMINISTRATION COSTS							
52	Office Accessories	Ad hoc / need basis	RFQ	20,000.00	At various intervals	At various intervals	Within threshold
53	Photocopiers	monthly	Direct Procurement	2,888,000.00	Agreement already in place	Minolta Namibia 2018 - 2021	Within threshold
54	Print Matter	monthly	Direct Procurement	7,000.00	At various intervals	At various intervals	Within threshold
55	Organisations	Ad hoc / need basis	RB	1,496,000.00	At various intervals	At various intervals	Within threshold
56	Workshops	Ad hoc / need basis	RB	17,000.00	At various intervals	At various intervals	Within threshold
57	Stationery	Ad hoc / need basis	RFQ	3,987,000.00	At various intervals	NAMPOST Hybrid Mail	Within threshold
58	Consumables	Ad hoc / need basis	RFQ	83,000.00	At various intervals	At various intervals	Within threshold
59	Cleaning Materials	Ad hoc / need basis	RFQ	35,000.00	At various intervals	At various intervals	Within threshold
60	Courier Services	Ad hoc / need basis	Direct Procurement	2,439,000.00	Agreement in place	Nampost 2018 - 2021	Within threshold
61	Carriers/Transport	Ad hoc / need basis	Direct Procurement	346,000.00	Agreement already in place	Nampost 2018 - 2021	Within threshold

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62	Entertainment	Ad hoc / need basis	RFQ		312,000.00	At various intervals	At various intervals	Within threshold
63	Telecom Function	Annual	RFQ		299,000.00	01/12/2020	31/01/2021	Within threshold
VEHICLE COSTS								
64	Fuel & Lubrication	Monthly	Direct Procurement		12,431,000.00	Agreement in place	FNB fuel cards	Within threshold
65	Spares & Repair	Ad hoc / need basis	RFQ		146,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
66	Vehicle Registration & Licences	Ad hoc / need basis	Direct Procurement		57,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
67	Avis Lease: Vehicles	Monthly	Direct Procurement		22,138,000.00	Agreement Already in place	Avis- 2016 - 2021	Within threshold per individual contract
68	Vehicles Tracking	Monthly	Direct Procurement		208,000.00	Agreement already in place	Nambat & Logitech and Avis	Within threshold
69	Regulatory Services	Monthly	Direct Procurement		34,328,000.00	Agreement already in place	CRAN	Within threshold
SUPPLIERS AGREEMENTS								
70	Supply and delivery of various copper cables	3 year supply agreement	ONB		20,000,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
71	Supply and delivery of various optic fibre cables	3 year supply agreement	ONB		20,000,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
72	Supply, delivery and installation of PABX Systems	3 year supply agreement	ONB		20,000,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold
73	Supply and delivery of MSAN equipment	Based on customer growth	Direct Procurement		Depending on customer growth	Agreement already in place	Dazan Zhone Technologies and Huawei	Depending on customer growth

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 PROCUREMENT DEPARTMENT

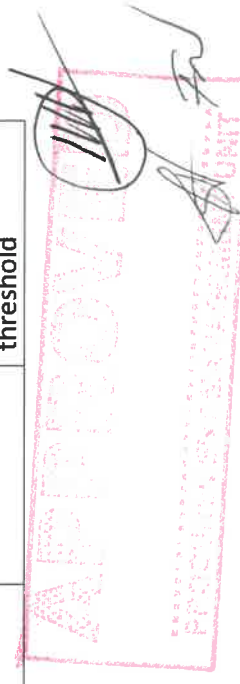
74	Supply, delivery and installation of equipment	and Wimax	Based on customer growth	Direct Procurement	Depending on customer growth	Agreement already in place	Telrad/Rampoint	Depending on customer growth
75	Supply and delivery of Broadband CPE		Based on customer growth	Direct Procurement	Depending on customer growth	Ad hoc / need basis	Ad hoc / need basis	Depending on customer growth
76	Design, supply, installation, commission of video conferencing equipment		3 years supply agreement	OIB	Depending on customer growth	31/ 10/2020	15 /02/2021	Above the threshold
77	Provision of civil works		3 years	ONB	30,000,000.00	Ad hoc / need basis	Ad hoc / need basis	Within the threshold
78	Provision of structural cabling and networking		3 years	ONB	30,000,000.00	Ad hoc / need basis	Ad hoc / need basis	Within the threshold
SERVICE LEVEL AGREEMENTS & LICENSE RENEWALS								
79	WOMS(Work Order Management System)		1 year	ONB	209,300.00	01.11.2020	31.10.2021	Within the threshold
80	WOMS(Work Order Management System)		1 year	Direct Bidding	360,000.00	01.10.2020	30.09.2021	Within the threshold
81	NGBSS (Fixed Line Billing)		1 year	Direct Bidding	24,279,244.00	01.01.2021	31.12.2021	Within the threshold
82	ICE(CCC Call Management) SLA		1 year	Direct Bidding	676,500.00	01.10.2020	30.09.2021	Within the threshold
83	TRACK-IT(Internal HelpDesk System)		1 year	Direct Bidding	71,526.00	01.03.2021	28.02.2022	Within the threshold
84	GIS(MUNSYS and ENLIGHTEN Applications)		1 year	Direct Bidding	237,537.00	01.10.2020	30.09.2021	Within the threshold
85	GIS(MUNSYS and ENLIGHTEN Applications)		1 year	Direct Bidding	253,440.00	01.10.2020	30.09.2021	Within the threshold
86	AUTOCAD		1 year	ONB	118,356.00	07.06.2021	06.07.2022	Within the threshold
87	ZSMART(Mobile Billing) (WhaleCloude)		1 year	Direct Bidding	8,524,263.00	01.01.2021	31.12.2022	Within the threshold

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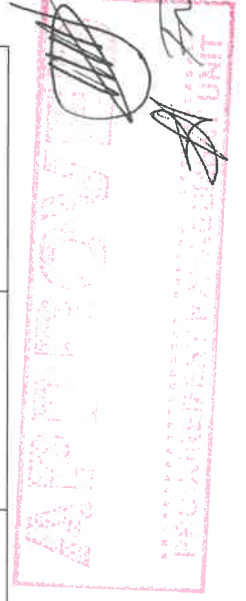
88	MVNE Platform Managed Services & License Costs Monthly	1 year	Direct Bidding	3,280,000.00	01.01.2021	31.12.2021	Within the threshold
89	Necto 12 concurrent users + GIS	1 year	Direct Bidding	480,668.00	20.09.2020	19.09.2021	Within the threshold
90	Panorama Necto HTML 5 Module	1 year	Direct Bidding	93,110.00	19.05.2020	18.05.2021	Within the threshold
91	Panorama Necto Insights	1 year	Direct Bidding	42,397.00	25.04.2020	24.04.2021	Within the threshold
92	Panorama Necto 10 Concurrent Users Pack	1 year	Direct Bidding	182,495.00	26.03.2020	25.03.2021	Within the threshold
93	Profitbase Enterprise License	1 year	Direct Bidding	409,590.00	01.10.2020	30.09.2021	Within the threshold
94	Cloud Partnership	1 year	Direct Bidding	360,000.00	01.10.2020	30.09.2021	Within the threshold
95	InsightVM Annual Subscription	1 year	Direct Bidding	720,000.00	29.08.2020	01.10.2021	Within the threshold
96	Microsoft Systems EA	3 year	Direct Bidding	5,881,052.00	01.01.2021	31.03.2021	Within the threshold
97	SAP and Sybase	1 year	Direct Bidding	2,036,112.00	01.02.2020	31.04.2021	Within the threshold
98	SAP Success Factor Performance and Goals	5 months	Direct Bidding	275,334.00	01.01.2020	31.03.2021	Within the threshold
99	SAP Success Factor HR Core "EC", P&G, DEV and QAS	1 year	Direct Bidding	898,839.00	01.04.2021	31.03.2022	Within the threshold
100	Point of Sale system	1 year	Restrictive Bidding	504,900.00	27.07.2020	26.07.2021	Within the threshold
101	Point of Sale system	1 year	Direct Bidding	432,000.00	27.07.2020	26.07.2021	Within the threshold
102	TOCNET Fortigate	1 year	Restrictive Bidding	137,300.73	01.07.2020	30.06.2021	Within the threshold
103	iWay and TN Email and Internet Security	1 year	Restrictive Bidding	433,745.69	01.08.2020	30.07.2021	Within the threshold

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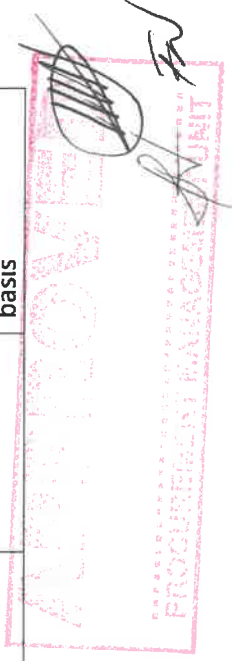
104	Iway network Security	1 year	Restrictive Bidding	131,345.35	01.11.2020	31.10.2021	Within the threshold
105	Antivirus Platfrom	1 year	Restrictive Bidding	88,484.95	01.06.2020	31.05.2021	Within the threshold
106	Fax2email Platform	1 year	Restrictive Bidding	172,779.70	01.02.2020	31.01.2021	Within the threshold
107	M-Files HR Archiving	1 year	Restrictive Bidding	143,733.37	01.06.2020	31.05.2021	Within the threshold
108	Contract Management Licenses (Subscription)	1 year	Restrictive Bidding	26,181.29	01.07.2020	30.06.2021	Within the threshold
109	Contract Management SQL Connector	1 year	Restrictive Bidding	14,167.99	01.07.2020	30.06.2021	Within the threshold
110	Advanced graphing tool	1 year	Direct Bidding	97,703.76	01.06.2020	31.05.2021	Within the threshold
111	Virtualization Platform	1 year	Restrictive Bidding	356,940.04	01.10.2020	30.09.2021	Within the threshold
112	Virtualization Platform (New Platform, KMF and NOI)	1 year	Restrictive Bidding	223,257.60	01.08.2020	30.07.2021	Within the threshold
113	Teleshop Queuing system	1 year	Direct Bidding	240,000.00	Monthly	Monthly	Within the threshold
114	Teleshop Queuing system	1 year	Direct Bidding	78,400.00	Monthly	Monthly	Within the threshold
115	Colasoft CAPSA Network Analyser	1 year	Direct Bidding	16,632.00	01.03.2021	30.05.2021	Within the threshold
116	iWAY Customer's Website templates	1 year	Direct Bidding	16,200.00	05.10.2020	04.02.2021	Within the threshold
117	IP Addressing (TN)	1 year	Direct Bidding	460,800	01.01.2021	31.01.2021	Within the threshold
118	Radio planning tool	1 year	Direct Bidding	157,181	01.02.2020	30.04.2021	Within the threshold
119	Microwave Equipment	1 year	Direct Bidding	1,350,000	01.02.2020	30.04.2021	Within the threshold

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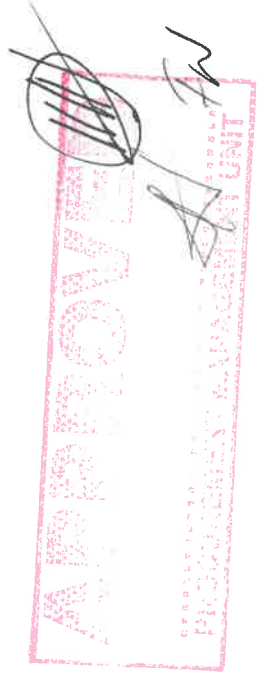
120	DWDM Equipment	1 year	Direct Bidding	4,930,683	01.10.2020	30.09.2021	Within the threshold
121	MSAN equipment	1 year	Direct Bidding	4,140,000	Agreement already in place	Dazan Zhone Technologies	Within the threshold
122	Mobile network components (2G/3G/4G)	1 year	Direct Bidding	3,984,312	Ad hoc / need basis	Ad hoc / need basis	Within the threshold
123	Netcool	1 year	Direct Bidding	2,079,389	Ad hoc / need basis	Ad hoc / need basis	Within the threshold
124	SDH Management System	1 year	Direct Bidding	2,674,728	Ad hoc / need basis	Ad hoc / need basis	Within the threshold
125	VSAT Network	1 year	Direct Bidding	594,000	Ad hoc / need basis	Ad hoc / need basis	Within the threshold
126	Mobile network components (2G/3G/4G)	1 year	Direct Bidding	2,250,000	Ad hoc / need basis	Ad hoc / need basis	Within the threshold
127	CARE services as per SLA & Network Audit	1 year	Direct Bidding	2,405,194	Ad hoc / need basis	Ad hoc / need basis	Within the threshold
128	Auto Configuration Server	1 year	Direct Bidding	396,900	Ad hoc / need basis	Ad hoc / need basis	Within the threshold
129	Roaming hub	1 year	Direct Bidding	1,987,200	Ad hoc / need basis	Ad hoc / need basis	Within the threshold
130	TD-LTE & WIMAX equipment	1 year	Direct Bidding	5,040,000	Ad hoc / need basis	Ad hoc / need basis	Within the threshold
131	GSM VAS (USSD Gateway)	1 year	Direct Bidding	233,356	Ad hoc / need basis	Ad hoc / need basis	Within the threshold
132	Mobile network components (2G/3G/4G)	1 year	Direct Bidding	5,250,000	Ad hoc / need basis	Ad hoc / need basis	Within the threshold
CAPEX REQUIREMENTS							
133	TELESHOP REVAMP	Adhoc / need basis	Direct Procurement	5,000,000.00	05.02.2021	30.03.2021	Within the threshold
134	ALLOT CLEARSEE	Adhoc / need basis	Direct Procurement	3,300,000.00	01.10.2020	30.09.2021	Ad hoc / needs basis

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135	MOBILE - SWAP, UPGRADE, REDEPLOYMENT	Adhoc / need basis	Direct Procurement	62,000,000.00	01.10.2020	30.09.2021	Within threshold	the
136	FTTX DEPLOYMENT	Adhoc / need basis	Direct Procurement	60,000,000.00	01.10.2020	30.09.2021	Within threshold	the
137	MSAN DEPLOYMENT	Adhoc / need basis	Direct Procurement	9,700,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold	the
138	TD-LTE DEPLOYMENT	Adhoc / need basis	Direct Procurement	3,000,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold	the
139	BACKBONE LINKS - UBH & DWDM	Adhoc / need basis	Direct Procurement	4,500,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold	the
140	CUSTOMER ORDERS FULLFILLMENT - CPE & FIBRE MINOR WORKS	Adhoc / need basis	Direct Procurement	10,000,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold	the
141	OBSOLETE MICROWAVE LINKS REPLACEMENT	Adhoc / need basis	Direct Procurement	4,000,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold	the
142	SUPPORT SYSTEMS	Adhoc / need basis	Direct Procurement	5,000,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold	the
143	MPLS BACKBONE REFRESH	Adhoc / need basis	Direct Procurement	5,000,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold	the
144	BACKBONE FIBRE LINKS (INCLUDING DESERT FRUIT)	Adhoc / need basis	Direct Procurement	8,000,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold	the
145	NETWORK SYNCHRONIZATION	Adhoc / need basis	Direct Procurement	8,200,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold	the
146	NUMBER PORTABILITY	Adhoc / need basis	Direct Procurement	1,500,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold	the
147	NETWORK TEST EQUIPMENT, TOOLS & SCADA REFRESH	Adhoc / need basis	Direct Procurement	2,600,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold	the
148	CYBER SECURITY ASSESSMENT INITIATIVES	Adhoc / need basis	Direct Procurement	3,000,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold	the
149	IMPLEMENTATION OF RA & FM	Adhoc / need basis	Direct Procurement	2,000,000.00	Ad hoc / need basis	Ad hoc / need basis	Within threshold	the

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150	BI & DW (BUSINESS INTELLIGENCE DASHBOARDS)	Adhoc / need basis	Direct Procurement	5,000,000.00	30.10.2020	30.04.2021	Within threshold
151	SMS GATEWAY / VOICE / SMS GUARD	Adhoc / need basis	Direct Procurement	2,500,000.00	15.10.2020	15.05.2021	Within threshold
152	IT HARDWARE INFRASTRUCTURE MIGRATION	Adhoc / need basis	Direct Procurement	19,800,000.00	20.10.2020	19.06.2021	Within threshold
153	INTRANET (TOCNET) SYSTEMS UPGRADE	Adhoc / need basis	Direct Procurement	5,000,000.00	01.11.2020	15.05.2021	Within threshold
154	APPLICATIONS - TN APP & SERVICE COVERAGE PORTAL	Adhoc / need basis	Direct Procurement	1,250,000.00	01.10.2020	25.04.2021	Within threshold
155	CALL CENTRE UPGRADE	Adhoc / need basis	Direct Procurement	7,300,000.00	01.10.2020	19.03.2021	Within threshold
156	SAP UPGRADE SAP4HANA	Adhoc / need basis	Direct Procurement	4,000,000.00	01.02.2021	30.04.2021	Within threshold
157	GOOGLE CABLE LANDING	Adhoc / need basis	Direct Procurement	9,000,000.00	01.03.2020	30.07.2021	Within threshold



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RECOMMENDATION TO THE PROCUREMENT COMMITTEE



FN ATSHIPARA
SECRETARY: PROCUREMENT COMMITTEE

02/11/2020
DATE

ACCEPTED / NOT ACCEPTED FOR THE APPROVAL OF THE ACCOUNTING OFFICER


CHAIRPERSON: PROCUREMENT COMMITTEE

02/11/2020
DATE

APPROVED / NOT APPROVED

HL Hwilepo
ACCOUNTING OFFICER

2020/11/03
DATE

